



Hazardous Waste Discharge Notification Cover Sheet

Submit existing notification documents and supporting records

Purpose and When to Use This Form

Use this cover sheet to provide KC Water with applicable hazardous-waste discharge notification documents. Attach existing notification and supporting records instead of copying their details into this form. Required notices to MDNR and EPA Region 7 must also be submitted to those agencies.

When notification is required

A one-time notification is required under 40 CFR Part 403 if the Industrial User discharges more than 15 kilograms of non-acute hazardous wastes in a calendar month, or any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), to the POTW.

The attached notification must identify the hazardous waste name, EPA waste number, and discharge type. Existing documents may supply this information; include any missing required information as an attachment.

For discharges exceeding 100 kilograms per calendar month, include the required constituent information to the extent known and readily available. Initial notification is due no later than 180 days after hazardous-waste discharge begins; a newly listed or identified waste may require notification within 90 days after the new regulation becomes effective. Report changed discharges separately using the Notice of Change Form.

A. Facility Information

Facility name:	
Facility physical address:	
Mailing address (if different):	
Wastewater discharge permit number (if any):	
EPA Hazardous Waste Identification Number (if any):	
RCRA generator status (SQG / LQG / VSQG / N/A):	
Primary contact name:	
Primary contact title:	
Primary contact phone:	



Primary contact email:	
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B. Existing Documents

If applicable, attach the hazardous-waste discharge notification and related documents already prepared for KC Water, MDNR, or EPA. Include available supporting records and identify documents already on file. This cover sheet does not replace required agency notifications.

☐ Notification documents attached ☐ Related records attached ☐ Previously submitted; date/reference:

C. Waste Minimization Certification

When submitting a hazardous-waste discharge notification, the following certification is required under 40 CFR Part 403. No separate narrative of the program is requested here.

☐ **The facility certifies that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.**

D. Agency Notifications

Attach copies of applicable agency notifications and identify when they were submitted. Verify current submission instructions directly with MDNR and EPA Region 7 or contact RCD for assistance.

Date sent to MDNR:	
Date sent to EPA Region 7:	
Date sent to KC Water (this submittal):	



E. Certification

This notification must be signed by an Authorized Representative as defined in 40 CFR Part 403.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (typed or printed):	
Title:	
Signature:	
Date:	

Submittal

How to submit

Submit through the KC Water reporting platform when available for your facility. Otherwise, mail the signed original and attachments to:

KC Water Regulatory Compliance Division
2 NE 32nd St
Kansas City, MO 64116

Email courtesy copies to water.ipp@kcmo.org to expedite review; email does not replace the signed submittal.

Submit required cross-notifications directly to MDNR and EPA Region 7 using their current submission instructions. Contact RCD for assistance identifying the appropriate agency contacts.

Questions regarding the hazardous waste discharge notification should be directed to KC Water's Regulatory Compliance Division at water.ipp@kcmo.org or by phone at (816) 513-0600.